



**National Environmental Health Science
& Protection Accreditation Council**

*Enhancing the education and training of students in
environmental health science and protection*

**2021 (Virtual) Annual Meeting Agenda
National Environmental Health Science & Protection
Accreditation Council (EHAC)**

Zoom Link and Logistics

Join Zoom Meeting Link for both Saturday and Sunday – please join the meeting 10 minutes prior to the start time (8am PST, 9am MST, 10am CST, 11am EST)

<https://washington.zoom.us/j/4083083770>

Meeting ID: 408 308 3770

One tap mobile

+12063379723, 4083083770# US (Seattle)

+12532158782, 4083083770# US (Tacoma)

Event:	Annual Meeting of the Council	Location:	Online – via ZOOM
Date:	July 10-11, 2021	Time:	8:00am - 5:00pm PST (Saturday) 8:00am - 4:00pm PST (Sunday)
Called by:	Bylaws		
Purpose:	Annual business meeting of the EHAC Council. Conduct the routine business of the Council, determine policies, and consider the accreditation status of academic EH programs.		
EHAC Board Members:	General Chair: Jason Finley; Vice Chair for Graduate Programs: Dr. Tania Busch Isaksen; Vice Chair for Undergraduate Programs: Dr. David Gilkey; Treasurer: Dr. Tim Murphy; Secretary: Dr. Laura Suppes; Director-At-Large: C A P T (R e t .) Don Williams		

AGENDA: DAY 1 – SATURDAY JULY 10, 2021

Item No.	Time Scheduled	Business Item (Responsible Member)	Materials	Action Required
1.0	8:00 - 8:20am	Call to Order (Finley)		
1.1	8:00 – 8:20am	Welcome & Introductions – Roll call <ul style="list-style-type: none"> • Invite Board, current and elected Council Members to introduce themselves • Remembering Dr. Carolyn Harvey • Zoom Logistics • Approval of Agenda 	Attachment 1	Vote
2.0	8:20 - 9:35am	Officer Reports		
2.1	8:20 - 8:25	Chair’s Report (Finley) <ul style="list-style-type: none"> • Goals for the meeting • Major EHAC Accomplishments & Activities during 2020-2021 	Information Information	
2.2	8:25 - 8:30	Executive Director’s Report (Mitchell) <ul style="list-style-type: none"> • Annual Update of EHAC Organization – summary 	Information	
2.3	8:30 - 8:35	Secretary’s Report (Suppes) <ul style="list-style-type: none"> • Review of the minutes of July 11-12, 2020 annual meeting (Previously approved by electronic vote.) 	Attachment 2 Information	
2.4	8:35 - 9:05	Treasurer’s Report (Murphy) <ul style="list-style-type: none"> • FY 2020-21 Balance Sheet – comparison • FY 2020-21 Income and Expenses – comparison • 2020-2021 Current Budget vs. Projections • 2022-2024 Budget Projections • FY 2021-2022 Board Proposed Budget 	Attachment 3 Attachment 4 Attachment 5 Attachment 6 Attachment 7	Discussion Discussion Discussion Discussion Discussion/Vote
2.5	9:05 - 9:30	Vice Chair for Undergraduate Degree Programs (Gilkey) <ul style="list-style-type: none"> • Updates of Decisions of the Board New Program Directors – approved by Board in 2020-2021 • 2020-2021 reaccrediting degree programs • Degree programs interested in initial accreditation • 2022 programs up for reaccreditation • Site Visit/Self-study Review Volunteers 	Information Information Information Information	Volunteer
2.6	9:30 - 9:35	Vice Chair for Graduate Degree Programs (Busch Isaksen)		

		<ul style="list-style-type: none"> • New Program Directors – approved by Board in 2020-2021 • Degree Programs interested in initial accreditation • 2022 programs up for reaccreditation 	Information Information Information	
3.0	9:35 – 11:10am	Committee Business		
3.1	9:35 – 10:00am	Nominations Committee (Sparks & Williams) <ul style="list-style-type: none"> • Report of Elections Process & Results • Policy related proposals: <ul style="list-style-type: none"> - Special Election Policy Revision Review - Extend Treasurer Term to 2 years • Call for Board nominations from the floor; Announce Board nominations slate <ul style="list-style-type: none"> - *Vote will occur this afternoon (3:30pm) 	Information Attachment 8 Attachment 8 Attachment 9	Discussion/Vote Discussion/Vote
Break	10am – 10:20am	Break		
3.2	10:20 – 11:10am	Bylaws and Policy Committee (Busch Isaksen)/Site Visit Best Practices Committee (Fletcher) <ul style="list-style-type: none"> • Policy Revision Process explanation (Busch Isaksen): <ul style="list-style-type: none"> – Site Visits – Onsite recommendation – Program Director Annual Meeting remote attendance option • Preaccreditation Option (Busch Isaksen) – Board recommends removing option from Policy • Site Visit Onsite/Virtual Agenda Template (Fletcher): <ul style="list-style-type: none"> – for Program Directors – for Site Visitors 	Attachment 10 Attachment 10 Attachment 11 Attachment 12	Discussion Discussion /Vote Discussion Discussion
	Note:	Annual Update Survey Review Committee and Marketing and Values Committee will report out after breakout sessions on Sunday		
4.0	11:10 - 12:20pm	Protocol Visits		
4.1	11:10 - 11:40am	• Visit from NEHA (President Sandra Long and President Elect Roy Kroeger)	Information	Discussion
4.2	11:40 - 12:00pm	• COSTEP Update (CDR David Bales)	Information	Discussion
4.3	12:00 - 12:20pm	• AEHAP Update (Kim Hall and Ben Ryan)	Information	Discussion
Lunch	12:20 - 1:20pm	LUNCH		
5.0	1:20pm - 3:20pm	Accreditation Actions		
5.1	1:20 - 2:20pm	Fort Valley State University (Graduate)	Self-Study	
	A = academic P = practitioner	<ul style="list-style-type: none"> • Report of the Site Visit Team - Dr. Tim Murphy (A, Lead); Mark Houser (P) and Trainees: Rania Sabty (A) and Mike Quinn (P) 	Site Visit Report – Information	
		<ul style="list-style-type: none"> • Program Response - Dr. Oreta Samples 	Information	
		<ul style="list-style-type: none"> • Discussion and Council Action 	CLOSED SESSION	Discussion/Vote
5.2	2:20 - 3:20pm	State University of New York, Environmental Science and Forestry (Undergraduate)	Self-Study	

	A = academic P = practitioner	<ul style="list-style-type: none"> Report of the Site Visit Team - Dr. David Gilkey (A, Lead), Chyla Hunter (P) and Trainees: Ying Li (A) and Chad Brown (P) 	Site Visit Report - Information	
		<ul style="list-style-type: none"> Program Response - Dr. Lee Newman 	Information	
		<ul style="list-style-type: none"> Discussion and Council Action 	CLOSED SESSION	Discussion/Vote
Break	3:20pm - 3:30pm	Break		
6.0	3:30 - 3:40pm	Board Elections – Closed Vote	Closed vote	Vote in Chat Box
7.0	3:40 - 4:45pm	New Business		
		<ul style="list-style-type: none"> Undergraduate Requirements- <ul style="list-style-type: none"> Interpretations (Busch Isaksen) Branding discussion for EHAC accreditation (Finley) 		
8.0	4:45 - 4:50pm	Board Election Results	Information	
9.0	4:50 - 4:55pm	Certificates - Acknowledgement of 2 term Council Members and 2021 Board Members	Information	
10.0	4:55 - 5:00pm	Schedule 2022 Annual Meeting: Sunday and Monday June 26-28, 2022 - Spokane, WA (AEC is Tuesday, June 28 through Friday, July 1, 2022)		Discussion
11.0	5:00pm	Adjourn until 8am PST on Sunday July 11, 2021		

AGENDA: DAY 2 – SUNDAY JULY 11, 2021

Item No.	Time Scheduled	Business Item (Responsible Member)	Materials	Action Required
12.0	8:00 - 8:10am	Call to Order (Finley) <ul style="list-style-type: none"> • Welcome – roll call 		
13.0	8:10 - 9:10am	Committee Breakout Sessions - updates and planning - Committees will meet to plan - future goals, projects, funding needs		
		<ul style="list-style-type: none"> • Nominations Committee - Current Co-chairs: Sparks and Williams (Hunter) • Annual Update Survey Revision Committee – Current Chair: (Gilkey/Suppes/Sabty/Li) • Guidelines Revision Committee – Current Chair: Busch Isaksen (Newman/Sabty/Johnson/Oliver/LaFollette, Samples) • NEW!! UG Requirements Review Committee (Dave Gilkey) • Bylaws and Policy Committee - Current Chair: Busch Isaksen {Moore} • Site Visit Best Practice/Virtual Site Visits Committee – Current Chair: Mike Fletcher (Houser) • Program Mentorship Committee – Mitchell (G. Brown) 	<ul style="list-style-type: none"> - Attachment 13 Committee Members, - Attachment 14 Committee Charges for 2021-2022 - Notes template- Attachment 15 	Elect Chairs and determine volunteers to take minutes. Chair will update charges and timeline
***	9:10am - 10:00am	Board for Global Health Credentialing Presentation – Executive Director Ulrich Chung and Lance Welter	Information	Discussion
Break	10:00am – 10:20am	Break		
13.1	10:20 - 12:00	Committee Activity/Planning Presentations	Information	
		<ul style="list-style-type: none"> • Nominations Committee • Annual Update Survey Revision Committee • Marketing (and Values) Committee • Guidelines Revision Committee • NEW!! UG Requirements Review Committee (Dave Gilkey) • Site Visit Best Practice/Virtual Site Visits Committee • Program Mentorship Committee (Mitchell) 	Information	Discussion/ Planning
13.1		<ul style="list-style-type: none"> • Council Members Volunteer for Committees (remain on current Committees or change) 		Volunteer

Lunch	12:00 - 1:00pm	Lunch		
14.0	1:00 - 2:30pm	Graduate Guidelines Review and Revisions continued. (Busch Isaksen) <ul style="list-style-type: none"> • Revision process proposal <ul style="list-style-type: none"> – Competency Categories – Additional Requirements/Strong Recommendations – Next Steps 	Information	Discussion
Break	2:30pm - 2:40pm	Break		
14.1	2:40 - 4:00	Graduate Guidelines Review and Revisions continued. (Busch Isaksen) <ul style="list-style-type: none"> • Next Steps 	Information	Discussion
END	4:00pm	Adjourn		