



## National Environmental Health Science & Protection Accreditation Council

*Enhancing the education and training of students  
in environmental health science and protection*

### EHAC Board Meeting Minutes – June 1, 2022 - 2:00pm Pacific time

**Board Members Present:** Tim Murphy, Tania Busch Isaksen, David Gilkey, Rania Sabty, Christopher Sparks, Chad Brown

**Board Members Absent:**

**Others attending:** Ben Ryan, AEHAP President

**EHAC Staff:** Leslie Mitchell

**1.0 Meeting Called to order at:** Murphy called the meeting to order at 2:08 pm PST

#### 2.0 Standing Items

**2.1 Approval of Agenda:** June 1, 2022, agenda approved unanimously

**2.2 Approval of April 12, 2022, Meeting Minutes:** Busch Isaksen moved to approve the April 12, 2022 minutes. There was a second from C. Brown and the minutes were approved unanimously.

#### 3.0 Reports

**3.1 AEHAP Update:** Dr. Ben Ryan - President

- May AEHAP Student symposium – 40 people attended, students, USPHS and SRC awardees. May adjust time to earlier date in the spring for next year.
- Kim Lichtveld moving into the AEHAP President's role.
- NEHA AEC – Tuesday June 28 - 10am-11:30am AEHAP open house
- AEHAP is seeking funding for support of 3 major projects focused on degree program support from HRSA
- AEHAP's NEPHIP assistance proved fruitful with 48 applications this year.
- Website launched
- Ryan thank Mitchell for her support of AEHAP's efforts.

**3.2 Treasurer's Report:** Sabty and Mitchell provided a brief overview of the budget documents

- Current Balance sheet - checking: \$ 8,905.56 as of April 30, 2022  
- savings: \$ 83,448.97 as April 30, 2022
- Current Income and Expenses - Net Income: \$37,529.34 as pf April 30, 2022

**3.3 Chairperson's/ED Report: Murphy/Mitchell**

- Budget reconsideration (edits from May budget meeting made)
  - Sabty moved to approved 2022-2023 EHAC budget for Council consideration. Sparks made a second and motion passed unanimously.
- UG Requirements/Graduate Guidelines – limit CV number of pages

- Murphy described his frustration with the extensive and unnecessary length of CVs submitted for self-studies and recommend using an existing or creating a template for programs to use instead.
- Busch Isaksen explained the UG Requirements Committee has written language mandating that programs use a Self-study template that includes links in the footer for the Table of Contents so that you can quickly move through the self-study document.
- **Action: Murphy asked that the committee further pursue a shortened version of CV's because one still has to search through the entire CV to find what reviewers or visitors are looking for.**

### 3.4 Undergraduate Program Report: Vice Chair Dave Gilkey

- IUPUI: new PD – Mark Wood
  - Motion: Gilkey moved to approve Mark Wood as PD for IUPUI
  - Second: Busch Isaksen
  - Vote: Unanimous approval
  - ACTION: Mitchell will write letter of approval to Mark Wood at IUPUI.
- IUPUI: program closure - Spring 2024
- East Central University - conditions update
  - **ACTION: Gilkey will ask Dr. Bay at ECU to provide a schedule of learning for both the syllabi that he provided related to the conditions placed on ECU in 2020.**
- U Findlay: new Pd - Dr. Kim Lichtveld
  - Motion: Gilkey moved to approve Dr. Lichtveld as the new Program Director at University of Findlay.
  - Second: Busch Isaksen
  - Vote: Unanimously approved
  - **Action: Mitchell will write a letter of welcome to Dr. Lichtveld and have an introductory meeting with her as well.**
- Boise State - will not seek reaccreditation in 2024
- UG Requirement Review Update
  - Gilkey explained that the Committee completed its revision today and he will work with Mitchell to present the revised document to the Council for discussion.

### 3.5 Graduate Program Report: Vice Chair Busch Isaksen (absent)

- Graduate Guidelines Review update –
  - Busch Isaksen explained that the committee has come to the conclusion that more discussion is needed regarding a complete move to a competency based criteria because of the ramifications of this kind of move would have on staff, reviewers and site visitors. There would be a great deal more work involved in reviewing a competency based program self-study.
  - Busch Isaksen is planning to talk with Sharron LaFollette about a number of issues and then will present the Committee's effort thus far.

### 3.6 Committee Reports

- Bylaws and Policy Committee Update
  - DEI Policy
    - **Action: Board will send comments to me by Friday Jun 3, if so desired.**
  - Degree Program definition/related to fees per program, etc.
    - **Action: Move to Council Meeting for discussion.**

#### 4.0 Old Business:

#### 5.0 New Business:

- In response to loss of IUPUI and Boise State, Bush Isaksen asked when we will join with others like NEHA, NIOSH, CDC and others to address the dire state of EH within academia due to the change in CEPH EH related competency requirements.
  - **ACTION: Busch Isaksen has a faculty member that is the editor of Environmental Health Perspectives and will approach them with the idea of a commentary or editorial regarding CEPH competency change relate to EH on EHAC schools and EH degree programs nationwide.**

#### 6.0 Next Board Meeting: New 2022-2023 Board

#### 7.0 Adjournment Mtg. adjourned at ???pm Pacific.