



National Environmental Health Science & Protection Accreditation Council

*Enhancing the education and training of students
in environmental health science and protection*

EHAC Board Meeting Minutes – February 21, 2022 - 2:00pm Pacific time

Board Members Present: Tim Murphy, Dave Gilkey, Chris Sparks, Rania Sabty

Board Members Absent: Tania Busch Isaksen

Others attending: Ben Ryan

EHAC Staff: Leslie Mitchell

1.0 Meeting Called to order at: Murphy called the meeting to order at 2:04 pm PST

2.0 Standing Items

2.1 Approval of Agenda: February 21, 2022, agenda approved unanimously

2.2 Approval of January 12, 2022, Meeting Minutes: Sabty moved to approve the January 12, 2022 minutes. There was a second from Sparks and the minutes were approved unanimously.

3.0 Reports

3.1 AEHAP Update: Dr. Ben Ryan - President

- 17 Student Research Competition applicants
- 50 students interested in NEPHIP application: real challenge will be finding local health depts. on board. G. Brown and others lobbying for in person internship with CDC.
 - Murphy emphasized necessity of CDC internships to be in person. Murphy working with Sarisky to move this forward.
 - HBCUs – focus for NEPHIP and CDC.
- C. Brown is outreaching to programs: encouraging students to apply for NEPHIP and updates happening on websites as well.

[Side note: Course share option for programs needing one or two courses. What are the options? Murphy explained that than a dozen universities are just missing one or two classes from their EH degrees. The ability to share courses would allow them to achieve accreditation (across campus). Programs/schools could contract to take it somewhere else or have an adjunct faculty. Murphy suggested discussing this topic at the annual meeting discussion. Mitchell pointed out that the Council has discussed this option and been supportive of the concept. Gilkey submitted that the main stumbling block is who collects the tuition. Murphy explained that the school of origin should collect payment and pay other university proving the shared course. In order to pay adjunct might have to have a minimal enrollment. Sabty explained that with her move to UCLA, she can work on a potential BS ES EH concentration accreditation in the long term future and a course sharing option would be helpful. Also, Sabty pointed out that she has seen the challenge to course sharing related to the number of units the students have to take, which can be restrictive.

Mitchell described the idea of creating a policy that simply supports the course sharing idea and allows universities to work the sharing process out among themselves. Sabty agreed and elaborated explaining it

would be useful to create a pool of resources for particular courses in whatever way EHAC defines that pool. Ben Ryan commented that if EHAC has a policy that allows course sharing among EHAC accredited institutions, AEHAP could potentially manage the course pool of resources. Ryan pointed that this aligns with AEHAP's mission of strengthening profession.]

3.2 Treasurer's Report: Sabty and Mitchell provided a brief overview of the budget documents

- Current Balance sheet - checking: \$3,494.07 as of Feb. 16, 2022
- savings: \$107,046.61 as of Feb. 16, 2022
- Current Income and Expenses - Net Income: \$56,305.58
- New Accounting Firm - BC Accounting
 - \$125 hour vs Carla's \$50 an hour. Mitchell will take on a few more QB day to day duties and BC Accounting will look at books on a quarterly basis. Costs should wash out with this change.
 - **ACTON: Murphy would like to meet with BC accounting and Sabty so Board is informed of BC vs. Mitchell's duties. Mitchell will arrange a meeting.**
 - **Actions: Mitchell will review the QB and bank ledgers with Sabty/Treasurer prior to Board meetings starting in March 2022.**

3.3 Chairperson's/ED Report: Murphy/Mitchell

- NEHA/NEHIP updates – see Ryan's update. Murphy - have longer application period in Fall and for all periods. EHAC wants to show we can fill the spots (50) with EHAC students, so the program is not opened up to non EHAC students.
- BGC agreement: final approval: Murphy - it would be nice if they would reach out to the Board for review in the future.
 - **Motions:** Gillkey moved to approved BGC agreement as of February 21, 2022
 - **Second:** Sparks
 - **Discussion:** Rania Sabty seeing the potential for history repeating itself. Please keep a close eye on the development and results of this partnership.
 - **Vote** – Unanimous approval
- Jim Dingman: donation to NEHA scholarship fund.
 - Would EHAC as an entity like to donate to AAS/NEHA scholarship fund
 - **Motion:** Gilkey moved to donate to AAS/NEHA fund or other scholarship fund in honor of Dingman.
 - **Second:** Sparks
 - **Discussion:** Gilkey suggested donating at least \$250
 - **Vote:** Unanimously approved
 - **Action: Mitchell will investigate scholarship situation with NEHA and Murphy will reach out to Brian Collins at AAS to see what is being done to honor Dingman.**
- Council Nominations: only 2 people so far
 - Murphy requested that Board send in at least one nomination based upon letter of recommendations from Nominations Committee.
 - Gilkey asked if there is a request for racial and equity in nominations. Ethnic and geographic and gender considerations.
 - **ACTION: Mitchell will resend the call for nominations to Chris Sparks to send out.**
- EHAC student diversity article

3.4 Undergraduate Program Report: Vice Chair Dave Gilkey

- MSSU – Boman report on shadowing experience

- Accept the effort and congratulate. Mitchell will send a note that the Board approved her role as program director and thanks to her for following through with broadening her practical experience.

3.5 Graduate Program Report: Vice Chair Busch Isaksen (absent)

3.6 Committee Reports

- Undergraduate Req. Committee Update (Gilkey)
 - Moving ahead
- Graduate Guidelines Committee Update (Mitchell for Busch Isaksen)
- Bylaws and Policy Committee Update (Mitchell for Busch Isaksen)
 - DEI training: Sabty – DEI liaison between Dept. and CSUN for new hires when working there.
 - Murphy and Mitchell will discuss more in the near future.
 - Gilkey was diversity officer at one time. Move from statement to a social justice action - not just enough to say you are welcome – need to invite, listen and take to heart what diverse individuals can bring to a situation.
 - **ACTION: Murphy and Mitchell/Bylaws Policy Committee will work together to bring draft statements and policy to Board.**

4.0 Old Business:

5.0 New Business:

- Sabty has a new position at UCLA Labor Occupational Health and Safety Council (LOHSC). Program Director for Northwestern Consortium: UCLA, AZ State University, U Washington – EPA Regions 9 and 10. Question as to whether she could be considered a Practitioner or Academic regarding EHAC Council membership. Murphy - will still consider her an Academician (research oriented and working with students).

6.0 Next Board Meeting: March 14 at 10am Pacific

7.0 Adjournment Mtg. adjourned at 3:25pm Pacific.