



NATIONAL ENVIRONMENTAL HEALTH SCIENCE AND PROTECTION ACCREDITATION COUNCIL (EHAC)

Site Visit Schedule and Important Questions and Observations

First Day

1. Responsible administrative personnel - 1 hour

- What does the University think about the EH Degree Program?
- Does the University give its full support and promotion of the EH Degree Program?
- Have major changes occurred in the university, college or department leadership?

2. Curriculum Director - 2 hours

- Is there adequate financial support and promotion by the University of the EH Degree Program?
- What do you see as the strengths of the EH Degree Program?
- Are there any areas of the EH Degree Program that need improvement?
- Have major changes occurred in the university, college or department leadership?
- Have you had changes in the program such as new faculty, courses or curriculum changes since your self-study?
- Questions from EHAC Reviewers were...
- Having read your self-study, I have questions about...
- How do you think you can contribute to the success of the students in the EH Degree Program?
- How do you think you can contribute to the success of the faculty in the EH Degree Program?

3. President, Provost, Dean or other (a protocol visit) - 1/2 hour

- What do you see as the future of the EH Degree Program?
- Is there fiscal security for the EH Degree Program?
- What budget challenges are you dealing with?
- Where does the EH Degree Program fit within the college and how is it viewed by others?
- How can you provide the most support and best promotion of the EH Degree Program?

4. Faculty members in Environmental Health Science and Protection and related courses - 3 hours

- What is your role in the EH Degree Program?
- What are your workloads between advising, teaching and research?

- Do you have enough faculty to teach all of the EH courses?
- What do you see as the strengths and the weaknesses of the EH Degree Program?
- What do you think is the future (i.e. EH career) of the students in the EH Degree Program?
- How do you think you contribute to the success of the students in the EH Degree Program?

5. Tour of facilities and campus - 1 hour

Observation:

- Identify if the lecture and laboratory rooms and equipment are adequate for an EH Degree Program
 - What types of hands on learning experiences in EH do the students obtain?
 - Library facilities, computer labs, student experiences and environment?

Second Day

1. Environmental health science and protection class or laboratory in session - 1/2 hour

Observations:

- Identify if the EH session is providing accurate and adequate information on the EH topic.
- Identify if the EH students are actively engaged in the session.

Question:

- How do you think this course prepares students for success as a professional in the field of EH?

2. Review of student and program records - 1 hour

Observation:

- Identify if the Field Experience (internship) documents show at least 180 hours of EH related field experience.

Question:

- Are students finding the field experiences helpful in later gaining employment in the field of EH?
 - Review syllabi and confirm learning objectives for each course.
 - Look for representative work from several or all EH courses.

3. Student and alumni interviews – 1.5 hours

Alumni:

- What is your role in EH?
- What do you see as the strengths and the weaknesses of the EH Degree Program?

- What do you think is the future (i.e. EH careers) of the students in the EH Degree Program?
- How do you think you contribute to the success of the students in the EH Degree Program?

Students:

- How did you hear of the EH Degree Program?
- What do you see as the strengths and the weaknesses of the EH Degree Program?
- Do you think you will have a career in EH?
- What have you gained here that would make you successful in an EH career?

4. Public/private environmental health science and protection practitioners (Advisory Committee) - 1 hour

- What is your role in EH?
- What do you see as the strengths and the weaknesses of the EH Degree Program?
- What do you think is the future (i.e. EH careers) of the students in the EH Degree Program?
- How do you think you contribute to the success of the students in the EH Degree Program?

5. Survey team private conference – 2 hours

- Reflection on EHAC Requirements: Is the EH Degree Program meeting the EHAC Undergraduate Requirements? If not, specify those items not meeting the requirements.

6. Final conference with administrative personnel - 1 hour

- Identify that you have been hosted well as a guest at the University and thank them for their time.
- Identify the positives/strengths of the EH Degree Program.
- Identify and explain any discrepancies with the EHAC Undergraduate Requirements.
- How might the University resolve the discrepancy?
- Identify the potential solution, if provided by the University, of any discrepancy with the EHAC Undergraduate Requirements.

7. Exit interview - 1 hour

- Review the strengths, weaknesses, and how any discrepancies with EHAC Requirement may be met.
- Affirm that they understand that a representative, preferably the program director, will attend the EHAC Annual Meeting at a time to be determined.
- Affirm that a Site Visit Report will be forthcoming for them to review and comment upon prior to the annual meeting.