Site Visit Schedule and Important Questions and Observations

First Day

1. Responsible administrative personnel - 1 hour
   - What does the University think about the EH Degree Program?
   - Does the University give its full support and promotion of the EH Degree Program?
   - Have major changes occurred in the university, college or department leadership?

2. Curriculum Director - 2 hours
   - Is there adequate financial support and promotion by the University of the EH Degree Program?
   - What do you see as the strengths of the EH Degree Program?
   - Are there any areas of the EH Degree Program that need improvement?
   - Have major changes occurred in the university, college or department leadership?
   - Have you had changes in the program such as new faculty, courses or curriculum changes since your self-study?
   - Questions from EHAC Reviewers were...
   - Having read your self-study, I have questions about...
   - How do you think you can contribute to the success of the students in the EH Degree Program?
   - How do you think you can contribute to the success of the faculty in the EH Degree Program?

3. President, Provost, Dean or other (a protocol visit) - 1/2 hour
   - What do you see as the future of the EH Degree Program?
   - Is there fiscal security for the EH Degree Program?
   - What budget challenges are you dealing with?
   - Where does the EH Degree Program fit within the college and how is it viewed by others?
   - How can you provide the most support and best promotion of the EH Degree Program?

4. Faculty members in Environmental Health Science and Protection and related courses - 3 hours
   - What is your role in the EH Degree Program?
   - What are your workloads between advising, teaching and research?
Do you have enough faculty to teach all of the EH courses?

What do you see as the strengths and the weaknesses of the EH Degree Program?

What do you think is the future (i.e. EH career) of the students in the EH Degree Program?

How do you think you contribute to the success of the students in the EH Degree Program?

5. Tour of facilities and campus - 1 hour

Observation:

- Identify if the lecture and laboratory rooms and equipment are adequate for an EH Degree Program
  - What types of hands on learning experiences in EH do the students obtain?
  - Library facilities, computer labs, student experiences and environment?

**Second Day**

1. Environmental health science and protection class or laboratory in session - 1/2 hour

Observations:

- Identify if the EH session is providing accurate and adequate information on the EH topic.
- Identify if the EH students are actively engaged in the session.

Question:

- How do you think this course prepares students for success as a professional in the field of EH?

2. Review of student and program records - 1 hour

Observation:

- Identify if the Field Experience (internship) documents show at least 180 hours of EH related field experience.

Question:

- Are students finding the field experiences helpful in later gaining employment in the field of EH?
  - Review syllabi and confirm learning objectives for each course.
  - Look for representative work from several or all EH courses.

3. Student and alumni interviews – 1.5 hours

Alumni:

- What is your role in EH?
- What do you see as the strengths and the weaknesses of the EH Degree Program?
What do you think is the future (i.e. EH careers) of the students in the EH Degree Program?

How do you think you contribute to the success of the students in the EH Degree Program?

Students:

How did you hear of the EH Degree Program?

What do you see as the strengths and the weaknesses of the EH Degree Program?

Do you think you will have a career in EH?

What have you gained here that would make you successful in an EH career?

4. Public/private environmental health science and protection practitioners (Advisory Committee) - 1 hour

What is your role in EH?

What do you see as the strengths and the weaknesses of the EH Degree Program?

What do you think is the future (i.e. EH careers) of the students in the EH Degree Program?

How do you think you contribute to the success of the students in the EH Degree Program?

5. Survey team private conference – 2 hours

Reflection on EHAC Requirements: Is the EH Degree Program meeting the EHAC Undergraduate Requirements? If not, specify those items not meeting the requirements.

6. Final conference with administrative personnel - 1 hour

Identify that you have been hosted well as a guest at the University and thank them for their time.

Identify the positives/strengths of the EH Degree Program.

Identify and explain any discrepancies with the EHAC Undergraduate Requirements.

How might the University resolve the discrepancy?

Identify the potential solution, if provided by the University, of any discrepancy with the EHAC Undergraduate Requirements.

7. Exit interview - 1 hour

Review the strengths, weaknesses, and how any discrepancies with EHAC Requirement may be met.

Affirm that they understand that a representative, preferably the program director, will attend the EHAC Annual Meeting at a time to be determined.

Affirm that a Site Visit Report will be forthcoming for them to review and comment upon prior to the annual meeting.