



## 2015 Annual Meeting Agenda National Environmental Health Science & Protection Accreditation Council

### EHAC Annual Dinner

Date:	July 10, 2015	Time:	7:00 pm – 9:00 pm
Business Item:	Networking Dinner	Location:	Tradewinds Restaurant, Renaissance Orlando at SeaWorld- Orlando, FL
Purpose:	Provide an opportunity for members, new and old, to catch up on networking and friendships.		

### AGENDA Annual Meeting of the Council

Date:	July 11, 2015	Time:	8:30 am – 4:00 pm
Called by:	Scheduled	Place:	<b>Labrid A-B Room-Renaissance Orlando at Seaworld in Orlando, FL</b>
Purpose:	Annual business meeting of the EHAC Council. Conduct the routine business of the Council, determine policies and consider the accreditation status of academic EH programs.		

Time Scheduled	No.	Business Item (Responsible Member)	Materials	Action Required
8:00 – 8:30	0.0	Breakfast (On your own)		
8:30 – 8:45	1.0	Call to Order and Introductions (Murphy)		
		<ul style="list-style-type: none"> <li>Welcome</li> </ul>	Signup sheet for primary reviewers & site visitors 2015-2016	
		<ul style="list-style-type: none"> <li>Introduce new members and visitors</li> </ul>		
8:45 – 8:55	1.3	Approval of Agenda (Murphy)	Agenda	Approval
		<ul style="list-style-type: none"> <li>Review of Agenda</li> </ul>		
8:55 – 9:10	3.4	Annual Update of Programs (Sindé)		
		<ul style="list-style-type: none"> <li>Presentation</li> </ul>		Information
9:10 – 9:20	3.2	Financial Reports (Sindé)		
		<ul style="list-style-type: none"> <li>FY 2015 YTD Financial Report</li> </ul>	Report	
		<ul style="list-style-type: none"> <li>FY 2016 Proposed Budget</li> </ul>	Budget	Approval

9:20 – 10:45	4.0	<b>Policy Discussion</b>		
		<ul style="list-style-type: none"> <li>• Discussion of dual enrollment courses and integrated Bachelor's and Master's Program (open to all academics)</li> </ul>		Discussion
10:45 – 10:55		<b>BREAK</b> ( <i>light refreshments will be provided</i> )		
10:55 – 11:55	5.2	<b>University of Wisconsin-Stout (UG)</b>	Self-Study & Amendments	
		<ul style="list-style-type: none"> <li>• Report of the Site Visit Team (Oliver and Burgess)</li> </ul>	Site Visit Report	Information
		<ul style="list-style-type: none"> <li>• Discussion of Program</li> </ul>		Discussion
		<ul style="list-style-type: none"> <li>• Recommendation and Motion</li> </ul>		Vote
11:55 – 12:10	3.4.2	<b>AEHAP Update (Sindé)</b>		
		<ul style="list-style-type: none"> <li>• Presentation</li> </ul>		Information
12:10 - 12:20	7.0	<b>Nomination Committee Report / Slate for Officers (Long)</b>		
		<ul style="list-style-type: none"> <li>• Report of Elections Process &amp; Results</li> </ul>		Information
		<ul style="list-style-type: none"> <li>• Call for 2015-2016 Officers</li> </ul>		Nominations
		<ul style="list-style-type: none"> <li>• Call for Elections Committee Chair</li> </ul>		Volunteer
		<ul style="list-style-type: none"> <li>• Election Results</li> </ul>		Information
12:20 - 12:40	4.1	<b>Undergraduate and Graduate Report (Treser, Burgess, and LaFollette)</b>		Information
		<ul style="list-style-type: none"> <li>• 2015-2016 programs interested in initial/programs up for reaccreditation</li> <li>• Status of conditional programs.</li> </ul>		Information
12:40-1:50pm		<b>LUNCH</b> ( <i>On your own</i> )		
1:50 – 2:05	7.1	<b>Visit from NEHA President (Bob Custard)</b>		Information
		<ul style="list-style-type: none"> <li>• Annual Informative Update</li> <li>• Thank you from EHAC</li> </ul>		
2:05 – 2:25	7.2	<b>COSTEP Update (Jill Shugart)</b>		Information
		<ul style="list-style-type: none"> <li>• Presentation</li> </ul>		
2:25-3:25	8.0	<b>Fort Valley State University (G)</b>	Self-Study & Amendments	
		<ul style="list-style-type: none"> <li>• Report of the Site Visit Team (Murphy and Johnson)</li> </ul>	Site Visit Report	Information
		<ul style="list-style-type: none"> <li>• Discussion of Program</li> </ul>		Discussion
		<ul style="list-style-type: none"> <li>• Recommendation and Motion</li> </ul>		Vote
3:25 – 3:35	7.3	<b>Acknowledgements (Murphy)</b>		
		<ul style="list-style-type: none"> <li>• Distribute 2015 Certificates</li> </ul>		

3:35 – 3:45	7.4	<b>Announcements</b>		
		<ul style="list-style-type: none"> <li>Meeting 2016 –</li> </ul>		Date Set
3:45pm	8.0	<b>Adjournment</b>		
5-Until		<b>New BOD elects, board and staff networking dinner.</b>		

**AGENDA**  
**Annual Meeting of the Council**

Date:	July 12, 2015	Time:	9:00am-1:00pm
Called by:	Scheduled	Place:	<b>Labrid A-B Room-Renaissance Orlando at Seaworld in Orlando, FL</b>
Purpose:	The Guidelines Review conference provides an opportunity to reevaluate the EHAC accreditation guidelines for relevance and adequacy. Participants will review the current guidelines, consider research commissioned by EHAC, consider comments submitted by interested parties and prepare a final draft with edits and rationale for changes to be submitted for review by the Council at its annual meeting.		

Time Scheduled	No.	Business Item (Responsible Member)	Materials	Action Required
8:30-9:00	0.0	<b>Breakfast (On your own)</b>		
9:00-9:30	1.0	<b>Review of pages 1-2 (C. Treser &amp; P. Bohan)</b>	UG Guidelines	Discussion
		<ul style="list-style-type: none"> <li>Table of contents</li> <li>Goals</li> <li>Accreditation Council Background</li> <li>Aims and Objectives of Council</li> <li>Accreditation Process</li> </ul>		
9:30-9:45	2.0	<b>Table 1 Review (C. Treser &amp; P. Bohan)</b>	UG Guidelines	Discussion
		<ul style="list-style-type: none"> <li>Review of Suggested Site Visit Team Schedule</li> </ul>		
9:45-10:15	3.0	<b>Review of Pages 3-6 (C. Treser &amp; P. Bohan)</b>	UG Guidelines	Discussion
		<ul style="list-style-type: none"> <li>Accreditation and Preaccreditation Actions</li> <li>Reporting Obligations of Accredited and Preaccredited Programs</li> <li>Accreditation Criteria</li> <li>Baccalaureate Environmental Health Science and Protection Degree</li> </ul>		
10:15-10:30		<b>BREAK</b>		
10:30-12:00	4.0	<b>Rewrite of Table 2 (C. Treser &amp; P. Bohan)</b>		Information
		<ul style="list-style-type: none"> <li>Undergraduate Guidelines Committee</li> </ul>	Table 2 rewrite	Discussion

		Rewrite	document	
		<ul style="list-style-type: none"> <li>• P. Bohan Table 2 examples</li> </ul>	P. Bohan Document	
<b>12:00-12:30</b>	<b>5.0</b>	<b>Review of pages 9-13 (C. Treser &amp; P. Bohan)</b>	UG Guidelines	Discussion
		<ul style="list-style-type: none"> <li>• Information for Applicants</li> <li>• Program Evaluation Report</li> <li>• Schedule of Fees</li> </ul>		
<b>12:30-1:00</b>	<b>6.0</b>	<b>Review of pages 13-15(C. Treser &amp; P. Bohan)</b>	UG Guidelines	Discussion
		<ul style="list-style-type: none"> <li>• Fair Practices in Education</li> <li>• Policy Statement on Conflict of Interest in the Accrediting Process</li> <li>• Glossary</li> </ul>		
<b>1:00pm</b>	<b>4.0</b>	<b>Adjournment</b>		