



**2016 Annual Meeting Agenda
National Environmental Health Science & Protection
Accreditation Council**

EHAC ANNUAL DINNER

Date:	June 10, 2016	Time:	6:00 pm – 8:00 pm
Business Item:	Networking Dinner	Location:	Saltgrass Steakhouse 502 River Walk, San Antonio, TX (210) 222-9092
Purpose:	Provide an opportunity for members, new and old, to catch up on networking and friendships.		

**AGENDA
Annual Meeting of the Council – Day 1**

Date:	June 11, 2016	Time:	8:00 am – 5:00 pm
Called by:	Scheduled	Place:	San Antonio Riverwalk Hyatt Regency – Rio Grande East
Purpose:	Annual business meeting of the EHAC Council. Conduct the routine business of the Council, determine policies and consider the accreditation status of academic EH programs.		

Time Scheduled	No.	Business Item (Responsible Member)	Materials	Action Required
8:00 – 8:30	0.0	Breakfast (On your own)		
8:30 – 8:45	1.0	Call to Order and Introductions (Murphy)		
		<ul style="list-style-type: none"> Welcome 	Signup sheet for all EHAC members, primary reviewers, 2016-2017 site visitors and visitors (available all day)	
		<ul style="list-style-type: none"> Introduce new members and visitors 		
8:45 – 8:55	1.1	Approval of Agenda (Murphy)	Agenda	Approval
		<ul style="list-style-type: none"> Review of Agenda 		
8:55 – 9:10	2.0	Annual Update of Programs (Mitchell)	PowerPoint	
		<ul style="list-style-type: none"> Presentation 		Information
9:10 – 9:20	2.1	Financial Reports (Jim Dingman)		
		<ul style="list-style-type: none"> FY 2016 YTD Financial Report 	Report	
		<ul style="list-style-type: none"> FY 2017 Proposed Budget 	Budget	Approval

9:20 – 9:35	2.2	AEHAP Update (Lynn Burgess)	PowerPoint	
9:35 – 9:45	3.0	Nomination Committee Report / Slate for Officers (Long)		
		<ul style="list-style-type: none"> • Report of Elections Process & Results 		Information
		<ul style="list-style-type: none"> • Call for 2016-2017 Officers 		Nominations
		<ul style="list-style-type: none"> • Call for Elections Committee Chair 		Volunteer
		<ul style="list-style-type: none"> • Election Results 		Information
		<ul style="list-style-type: none"> • Recommendation and Motion 		Vote
9:45 – 10:05	4.0	Undergraduate and Graduate Report (Treser, Burgess, and LaFollette)	PowerPoint	Information
		<ul style="list-style-type: none"> • 2016-2017 programs interested in initial/programs up for reaccreditation 	ppt.	Information
		<ul style="list-style-type: none"> • Status of conditional programs <ul style="list-style-type: none"> • West Chester University 	Conditions	Vote
		<ul style="list-style-type: none"> • Consideration of Boise State University Extension Request 	Letter of Request	Vote
		<ul style="list-style-type: none"> • Consideration of Univ. of Findlay Extension Request for Graduate Program 	Letter	
		<ul style="list-style-type: none"> • Consideration of East Central University program changes 		
10:05 - 10:15		Break (light refreshments provided)		
10:15 – 10:30	4.1	Outcome Assessment Report	Report	Information
10:30 – 10:45	4.2	Visit from NEHA President (David Riggs)		Information
		<ul style="list-style-type: none"> • Annual Informative Update • Thank you from EHAC 		
10:45 – 11:00	5.0	COSTEP Update (Jill M. Shugart)	ppt./conference call	Information
		<ul style="list-style-type: none"> • Presentation (virtual presentation) 		
11:00 – 12:30	6.0	Mississippi Valley State University (UG&G)	Self-Study & Amendments	
		<ul style="list-style-type: none"> • Report of the Site Visit Team 	Site Visit Report	Information
		<ul style="list-style-type: none"> • Discussion of Program 		Discussion
		<ul style="list-style-type: none"> • Recommendation and Motion 		Vote
12:30-1:30pm		LUNCH (On your own)		
1:30 – 2:30	6.1	Baylor University (UG)	Self-Study & Amendments	
		<ul style="list-style-type: none"> • Report of the Site Visit Team 	Site Visit Report	Information
		<ul style="list-style-type: none"> • Discussion of Program 		Discussion
		<ul style="list-style-type: none"> • Recommendation and Motion 		Vote

2:30 – 3:30	6.2	Benedict College (UG)	Self-Study & Amendments	
		<ul style="list-style-type: none"> • Report of the Site Visit Team 	Site Visit Report	Information
		<ul style="list-style-type: none"> • Discussion of Program 		Discussion
		<ul style="list-style-type: none"> • Recommendation and Motion 		Vote
3:30 – 3:40		Break		
3:40 – 4:40	7.0	Policy Discussion (Jim Dingman) Proposed Policy Changes: 1. EHAC Constitution 2. EHAC Bylaws	Revisions	Discussion/ Vote
4:40 – 4:50	8.0	Acknowledgements (Murphy)		Information
		<ul style="list-style-type: none"> • Distribute 2016 Certificates 	Revisions	Discussion/ Vote
4:50 – 5:00	9.0	Announcements		
		<ul style="list-style-type: none"> • EHAC Meeting 2017 Proposed Dates 		Date Set
5:00	10	Adjournment		

AGENDA

Annual Meeting of the Council – Day 2

Date:	June 12, 2016	Time:	8:00 am – 4:30 pm
Called by:	Scheduled	Place:	San Antonio Riverwalk Hyatt Regency – Rio Grande East
Purpose:	Annual business meeting of the EHAC Council. Conduct the routine business of the Council, determine policies and consider the accreditation status of academic EH programs.		

Time Scheduled	No.	Business Item (Responsible Member)	Materials	Action Required
8:00 – 8:30	0.0	Breakfast (On your own)		
8:30 – 8:45	1.0	Call to Order and Review of the Re-accreditation Candidates to be discussed (Murphy)	Signup sheet for all EHAC members, primary reviewers, 2016-2017 site visitors and visitors (available all day)	
8:45 – 9:45	2.0	Colorado State University (UG)	Self-Study & Amendments	
		<ul style="list-style-type: none"> • Report of the Site Visit Team 	Site Visit Report	Information
		<ul style="list-style-type: none"> • Discussion of Program 		Discussion
		<ul style="list-style-type: none"> • Recommendation and Motion 		Vote
9:45 – 10:00		BREAK (light refreshments will be provided)		

10:00 – 11:00	2.1	Dickinson State University (UG)	Self-Study & Amendments	
		• Report of the Site Visit Team	Site Visit Report	Information
		• Discussion of Program		Discussion
		• Recommendation and Motion		Vote
11:00 – 12:00	2.2	Ohio University (UG)	Self-Study & Amendments	
		• Report of the Site Visit Team	Site Visit Report	Information
		• Discussion of Program		Discussion
		• Recommendation and Motion		Vote
12:00 -1:00pm		LUNCH (On your own)		

1:00 – 2:00	3.0	Guidelines Revisions Discussion/Vote Guidelines Implementation Policy Discussion/Vote (Treser)	Revisions	Discussion/ Vote
2:00 – 4:00	4.0	EHAC Strategic Planning and Funding Discussion (Murphy)		Discussion
4:00 – 4:30	5.0	Additional Items for Discussion		
4:30pm	6.0	Adjournment (Murphy)		