



**2018 Annual Meeting Agenda & Schedule of Events
National Environmental Health Science & Protection
Accreditation Council (EHAC)**

Event:	Annual Networking Dinner		Location:	McFadden’s Restaurant and Saloon 400 W Disney Way Anaheim, CA 92802 (657-201-3924)
Date:	Friday June 22, 2018		Time:	6:00 pm - 8:00 pm
Purpose:	Provide an opportunity for members, new and old, to catch up on networking and friendships.			

Event:	Annual Meeting of the Council	Location:	Newport Beach/Rancho Las Palmas (Anaheim Marriott, Lower Level).
Date:	June 23-24, 2018	Time:	8:00 am – 5:35pm (Sat.), 8:00 – 5:00pm (Sun.)
Called by:	Bylaws		
Purpose:	Annual business meeting of the EHAC Council. Conduct the routine business of the Council, determine policies and consider the accreditation status of academic EH programs.		

AGENDA

DAY 1: SATURDAY, June 23, 2018

Item No.	Time Scheduled	Business Item (Responsible Member)	Materials	Action Required
1.0	8:00 - 8:15am	Call to Order (Busch Isaksen)		
1.1	8:00 – 8:10	Welcome & Introductions		
		<ul style="list-style-type: none"> All EHAC members, primary reviewers, 2017-2018 site visitors and visitors Introduce new Council members and visitors 	Signup sheet	
1.2	8:10 - 8:15	<ul style="list-style-type: none"> Approval of Agenda 		
2.0	8:15 - 9:30	Officer Reports		
2.1	8:15 - 8:30	Chair’s Report (Busch Isaksen)	Agenda	Approval
		<ul style="list-style-type: none"> Logistics / Housekeeping Goals for the meeting Major Accomplishments & Activities 		

Item No.	Time Scheduled	Business Item (Responsible Member)	Materials	Action Required
2.2	8:30 - 8:40	Secretary's Report (Suppes)		
		<ul style="list-style-type: none"> Review of the minutes of July 8-9, 2017 annual meeting (Previously approved by electronic vote.) 	2017 Minutes	Review any Action Items
2.3	8:40 - 9:10	Treasurer's Report (Fletcher)		
		<ul style="list-style-type: none"> FY 2018 YTD Financial Report 	Report	
		<ul style="list-style-type: none"> FY 2019-2020 Proposed Budget <ul style="list-style-type: none"> - Virtual office scenario 	Proposed budget	Discussion/ Vote
2.4	9:10 - 9:30	Executive Director's Report (Mitchell)		
		<ul style="list-style-type: none"> State of the Council 		
		<ul style="list-style-type: none"> Annual Update of Programs 	Presentation	Information
3.0	9:30 - 11:10am	Standing Committee Reports		
3.1	9:30 - 9:45	Re-establishment of Ad-hoc Committees (Busch-Isaksen)		
3.2	9:45 - 10:10	Nominations Committee Report (Williams)		
		<ul style="list-style-type: none"> Report of Elections Process & Results 		Information
		<ul style="list-style-type: none"> Call for 2018-2019 Officers 		Nominations
		<ul style="list-style-type: none"> Call for Elections Committee Chair 		Volunteer
		<ul style="list-style-type: none"> Recommendation and Motion 		Vote
		<ul style="list-style-type: none"> Committee Assignment – develop method for achieving geographic membership balance on Council 		Discussion
3.3	10:10 - 10:30	Undergraduate Committee Report (Johnson)	Presentation	
		<ul style="list-style-type: none"> Updates of Decisions of the Board - re-accreditation extension requests: <ul style="list-style-type: none"> - Ca. State University – Northridge (UG/G) – extension request approved - East Central University – undergraduate extension request approved for Council consideration - Wright State University – accreditation revoked Status of conditional programs: <ul style="list-style-type: none"> - State University of New York, College of Environmental Science and Forestry 2018-2019 programs interested in initial accreditation/programs up for reaccreditation Distribute sign up sheets for Volunteer Self-study Reviewers and Site Visitors 		Vote - ECU Vote - WSU

Item No.	Time Scheduled	Business Item (Responsible Member)	Materials	Action Required
	10:30 - 10:50	Break		
3.4	10:50 - 11:10	Graduate Committee Report (LaFollette)	Presentation	
		<ul style="list-style-type: none"> • Updates of Decision of the Board – Reaccreditation extension request: <ul style="list-style-type: none"> - ODU request for extension to 2020 to align with UG program accreditation date • 2018-2019 programs up for reaccreditation 		
4.0	11:10 - 12:30pm	Protocol Visits		
4.1	11:10 - 11:30	Visit from NEHA (Pres. Adam London and President Elect Vince Radke) <ul style="list-style-type: none"> • Annual Informative Update • Thank you from EHAC 	Presentation	Information
4.2	11:30 - 12:00	COSTEP Update (CDR Michael M. Quinn, USPHS and CDR Elena Vaouli, MPH, REHS/RS CDR)	Presentation	Information
4.3	12:00 - 12:30	AEHAP Update (Zimeri)	Presentation	Information
	12:30 - 2:00pm	Lunch		
5.0	2:00 - 2:15	EHAC Business (Busch Isaksen) <ul style="list-style-type: none"> - Board Recommended Policy changes introduction – packet for “homework” 	Introduction	Assignment
6.0	2:15 - 5:20pm	Accreditation Actions		
6.1	2:15 - 3:15	Boise State University (UG)	Self-Study	
		<ul style="list-style-type: none"> • Report of the Site Visit Team 	Site Visit Report	Information
		<ul style="list-style-type: none"> • Discussion of Program 		Discussion
		<ul style="list-style-type: none"> • Recommendations and Council Action 		Vote
Break	3:15 – 3:35pm	Break		
6.2	3:35 - 4:35	University of Georgia (UG)	Self-Study	
		<ul style="list-style-type: none"> • Report of the Site Visit Team 	Site Visit Report	Information
		<ul style="list-style-type: none"> • Discussion of Program 	Site Visit Report	Discussion
		<ul style="list-style-type: none"> • Recommendations and Council Action 		Vote
6.3	4:35 - 5:35	University of Illinois (Graduate)	Self-Study	Vote
		<ul style="list-style-type: none"> • Report of the Site Visit Team 	Site Visit Report	Information
		<ul style="list-style-type: none"> • Discussion of Program 	Site Visit Report	Discussion
		<ul style="list-style-type: none"> • Recommendations and Council Action 		Vote

Item No.	Time Scheduled	Business Item (Responsible Member)	Materials	Action Required
7.0	5:35pm	Recess until tomorrow at 8:00 (Busch Isaksen)		

DAY 2: SUNDAY, JUNE 24, 2018

No.	Time Scheduled	Business Item (Responsible Member)	Materials	Action Required
8.0	8:00 - 8:10am	Call to Order (Busch Isaksen)		
		<ul style="list-style-type: none"> Welcome <ul style="list-style-type: none"> All EHAC members, primary reviewers, 2017-2018 site visitors and visitors 	Sign-in sheet	-
9.0	8:10 - 2:45pm	Accreditation Actions contd.		
9.1	8:10 - 9:10	Mississippi Valley State University (Graduate)	Self-Study	Vote
		<ul style="list-style-type: none"> Report of the Site Visit Team 	Site Visit Report	Information
		<ul style="list-style-type: none"> Discussion of Program 	Site Visit Report	Discussion
		<ul style="list-style-type: none"> Recommendations and Council Action 		Vote
9.2	9:10 - 10:10	East Carolina University (Undergraduate and Graduate Programs)	Self-Study	
		<ul style="list-style-type: none"> Report of the Site Visit Team 	Site Visit Report	Information
		<ul style="list-style-type: none"> Discussion of Program 		Discussion
		<ul style="list-style-type: none"> Recommendations and Council Action 		Vote
Break	10:10 - 10:30am	Break		
9.3	10:30 - 11:30	University of Findlay (Undergraduate and Graduate Programs)	Self-Study	
		<ul style="list-style-type: none"> Report of the Site Visit Team 	Site Visit Report	Information
		<ul style="list-style-type: none"> Discussion of Program 		Discussion
		<ul style="list-style-type: none"> Recommendations and Council Action 		Vote
9.4	11:30 - 12:30	<ul style="list-style-type: none"> Eastern Kentucky University (Undergraduate and Graduate Programs) 	Self-Study	
		<ul style="list-style-type: none"> Report of the Site Visit Team 	Site Visit Report	Information
		<ul style="list-style-type: none"> Discussion of Program 	Site Visit Report	Discussion
		<ul style="list-style-type: none"> Recommendations and Council Action 		Vote
Lunch	12:30 - 1:45pm	Lunch		
9.5	1:45 - 2:45	East Tennessee State University (Undergraduate and Graduate Programs)		
		<ul style="list-style-type: none"> Report of the Site Visit Team 	Site Visit Report	Information
		<ul style="list-style-type: none"> Discussion of Program 	Site Visit Report	Discussion
		<ul style="list-style-type: none"> Recommendations and Council Action 		Vote
Break	2:45 - 3:05pm	Break		

No.	Time Scheduled	Business Item (Responsible Member)	Materials	Action Required
10.0	3:05 - 5:00pm	Business Meeting contd.		
10.1	3:05 - 4:00	<ul style="list-style-type: none"> • EHAC Governing Policies – Council Approval of new Policy and Final Language: <ul style="list-style-type: none"> - Policy No. 2.01.2 Elections Policy - Policy No. 2.06.05 Website Privacy Policy - Policy No. 3.01.3 UG and Graduate Program Director Practical Experience - define - Policy No. 3.03.3 – Fees/Dues increases - Policy No. 3.04.1 Removal of Reimbursement Form from policy document - Policy No. 3.05 – invoice date change to reflect current practice - Constitution – define “retired” within Constitution rather than Governing Policy 	Revised Policies Packet	Discussion/ Vote
10.2	4:00 – 4:50	<ul style="list-style-type: none"> • Discussion Items: <ul style="list-style-type: none"> - Succession Planning for EHAC Council/Board - Potential for Combining Reaccreditation Reporting for Schools with both Undergraduate and Graduate Programs – pros and cons: <ul style="list-style-type: none"> ▪ Self-Studies ▪ Final Site Visit Report ▪ PowerPoints - Response to recent changes in Council on Education for Public Health (CEPH) requirements - Others? 		Discussion
10.3	4:50-5:00	<ul style="list-style-type: none"> • Certificates and Schedule 2019 Meeting 		
11.0	5:00 pm	Adjourn		